



Heba Elrefaee Elmetwaly Mohammed	
Position	Teaching assistant at Institute Of National Planning
Field of study	Sociology
Specialization	Sociology
Current position	Teaching assistant, Social and Cultural Planning center, Institute of National Planning
Career	Teaching assistant
Education	Bachelor degree of Art, Department of Sociology (General grade: Excellent with honors), Kafr el-Sheikh University, 2014–2015. Pre-Master of Sociology –Faculty of Arts – Alexandria University.
Experiences – Research activity	Membership of the Institutional Marketing Committee at the Institute of National Planning. Membership of the Documentation and Publication Committee at INP. Participation in the organization Some International Conferences at the Institute of National Planning. Membership of the Graduate Studies Committee at INP. Preparation and Organizing the training program: "Introduction to Planning and Development" – An initiative for African youth at the National Planning Institute, 2018. Member of the Editor Team for Social Media at Institute of National Planning, "Facebook" (2016– 2017 and 2018–2019).

	Working as a Coordinator Assistant at Seminar of Tuesday at the Institute Of National Planning, 2020–2021.
Working Papers	Social protection – social security – social justice – social policies – social theories – social risk management – evaluation of social programs and policies – cultural development – social marketing – consulting.
Work In Progress	- Obtaining a certificate of International Computer Driving License (ICDL), 2014. - Training Course "Quantitative and Qualitative Methods in Social Research"– Social Research and Studies Center, Cairo University, 2016. - Training course "Arabic language", passed the exam– General grade: Very good– Alexandria University, 2016. - English native speakers course – Alexandria University, 2016. - "Introduction to Development Planning", INP, 2017. - Attendance a special course on "consultancy for the public sector: a foundation in essential consultancy skills" in London, 2017. - "The New Approaches and Methods of Scientific Research", INP, 2018. - "International Publishing of Research", INP, 2018. - "Preparing Competitiveness Research Projects", INP, 2018. - "Research Ethics and Plagiarism" ", INP, 2018. - "Sustainable Development in Egypt: Mechanisms and Challenges of Implementation and Expected Development Impacts", INP, 2018.

	- Attendance the first batch of "The African School 2063", African Youth Bureau, Ministry of Youth and Sports, 2018. - Attended training course, "Social Risk Management Methods ", Arab Planning Institute, Kuwait, 2019. - Attendance the first batch of "1000 African leaders" – Faculty of African Postgraduate Studies – Cairo University, 2019. - Attendance a training program "Online", "Social protection policies during crisis", Arab Planning Institute, Kuwait, 2020. - Attendance a training program "Online", "policies for Local development strategies", Arab Planning Institute, Kuwait, 2020. - "Zoom & Teams", National Planning Institute, 2021. - Training of trainers on Gender– Sensitive Approaches and Gender– Mainstreaming in the National Planning Process in the Egyptian Government–INP– 2024. - Workshop Titled: “Public Policy: Methods of Analysis, Presentation, and Policy Paper Writing”– INP– March 2026. ➤ Attended a number of training programs about human development, such as: - Crisis and conflict management. - Speed reading and mind maps. - Effective presentation and communication skills. - The art of public speaking and speech and recognition of personal patterns. - Strategic planning.
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Research Interests	Participation in a number of collective scientific researches at the National Planning Institute: – The most important psychological and social problems among Egyptian youth (18–35 years old) An applied study in Cairo Governorate. –The Egyptian Family New Roles In Society Changed (Focusing On The Value System) . –Culture of Development in Egypt. An Attempt to Measure Cultural Developmental Performance. –The Reflection of Corona Virus Pandemic on Job Opportunities for Egyptian Women. –Current fundamental changes in the global economic system and their repercussions on the Egyptian economy. –Strategic Planning of Industrial Technical Education in Egypt in Light of Deepening Local Industrialization.
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